



# TOWN OF BERKSHIRE

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Berkshire, NY 13736

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January 2, 2015

- Pledge of Allegiance
- Call Organizational Meeting to Order
  - Presentation of Resolution #1 of 2015
- Adjournment of Organizational Meeting

**RESOLUTION NO 1-2015**

**Organizational Meeting Town of Berkshire**

**Adoption moved by Board Member  
Seconded by Board Member**

**WHEREAS: The Town Board must meet annually for the purpose of setting the rules of operation and other such actions and appointments as required by Town Law; and**

**WHEREAS: This meeting has been duly advertised and called for this purpose; and**

**WHEREAS: The Town Board has discussed and wishes to take the following actions; therefore be it**

**RESOLVED: The rules of Procedure for the conduct of Board Meetings for the Town of Berkshire shall remain as they were in 2014; and be it further**

**RESOLVED: Each member of the Town Board and all elected officials currently serving their respective terms of office remain electors of the Town of Berkshire; and be it further**

**RESOLVED: All elected town officers reaffirm their oaths of office. The Official Undertaking requirements of State Law shall be fulfilled by existing insurance portfolio; and be it further**

**RESOLVED: The following appointments are made:**

<b>Constance Liddington</b>	<b>Tax Collector Records Management Officer Registrar of Vital Statistics</b>
<b>Ronald Raab</b>	<b>Dog Control Officer</b>
<b>William Spoonhower</b>	<b>Deputy Highway Superintendent</b>
<b>Ronald Sharp</b>	<b>Deputy Supervisor</b>
<b>Donald Liddington</b>	<b>Deputy Town Clerk</b>
<b>Denise Liddington</b>	<b>Deputy Town Clerk</b>
<b>Nancy G. Hunt</b>	<b>Town Historian</b>
<b>Rachel Jacobs</b>	<b>Code Enforcement Officer</b>
<b>Sue Bierl</b>	<b>Bookkeeper</b>
<b>Tim Pollard</b>	<b>County Planning Board Representative</b>
<b>Kenneth Ceurter</b>	<b>Planning Board Chair</b>
<b>Michael Maxwell</b>	<b>Assessor</b>
<b>Nicholas R. Canizio</b>	<b>Attorney for the Town</b>

**; And be it further**

**RESOLVED: That these appointments be for a term of no longer than 1 year and serve at the pleasure of the Board with the exception of the Deputy Supervisor that serves at the pleasure of the Supervisor; and be it further**

**RESOLVED: Town officers, appointed and elected, shall be compensated in the manner stated below, in the amounts specified in the approved Town budget for 2015, as follows:**

<b>Position</b>	<b>Annual Salary</b>	<b>Pay Frequency</b>
Supervisor	5,200	monthly
Deputy Supervisor	100	annually
Town Board	1,800	quarterly
Highway Superintendent	40,002	biweekly
Highway workers	Per contract	biweekly
Town Clerk	5,000	monthly
Bookkeeper	3,300	quarterly
Town Justice	3,200	monthly
Assessor	4,000	monthly
Code Enforcement	6,400	monthly
Dog Control	2,200	monthly
Historian	100	annually
Registrar of Vital Stat	35	annually
Attorney	7,000	monthly

**; and be it further**

**RESOLVED: The regular Berkshire Town Board Meetings for 2015 will be held on the 3rd Monday each month at 7:00pm at the Town Hall; and be it further**

**RESOLVED: Town Board Workshop Meetings will be held on the Tuesday preceding the monthly Board meeting at 5:30pm in the Town Hall; and be it further**

**RESOLVED: The Official Newspaper for the Town of Berkshire shall be the "Tioga County Courier."; and be it further**

**RESOLVED: The official depository of the Town of Berkshire shall be the National Bank and Trust Co. of Norwich at the Newark Valley branch; and be it further**

**RESOLVED: The Supervisor is authorized to file the NYS Comptrollers Annual Update Document with the Town Clerk in lieu of an Annual Report; and be it further**

**RESOLVED: The Berkshire Town Clerk may impose a fine of \$25.00 for any check returned by reason of insufficient funds; and be it further**

**RESOLVED: The Town Supervisor is authorized to purchase insurance commensurate with the Town's needs for 2015. Such costs are not to exceed appropriated amounts designated in the Adopted Budget for 2015; and be it further**

**RESOLVED: The Town Board reaffirms its support for all existing Town Laws, Ordinances, Policies and Codes; and be it further**

**RESOLVED: 2015 travel policies for Town Officials shall be as defined in the BERKSHIRE TOWN BOARD RESOLUTION DATED Jan 19, 2009 defining travel reimbursement.**

**Roll Call:**

**Ayes: Board Member(s)**

**No: Board Member(s)**

**Absent: Board Member(s)**