

RESOLUTION NO 1-2015

Organizational Meeting Town of Berkshire

**Adoption moved by Board Member
Seconded by Board Member**

WHEREAS: The Town Board must meet annually for the purpose of setting the rules of operation and other such actions and appointments as required by Town Law; and

WHEREAS: This meeting has been duly advertised and called for this purpose; and

WHEREAS: The Town Board has discussed and wishes to take the following actions; therefore be it

RESOLVED: The rules of Procedure for the conduct of Board Meetings for the Town of Berkshire shall remain as they were in 2014; and be it further

RESOLVED: Each member of the Town Board and all elected officials currently serving their respective terms of office remain electors of the Town of Berkshire; and be it further

RESOLVED: All elected town officers reaffirm their oaths of office. The Official Undertaking requirements of State Law shall be fulfilled by existing insurance portfolio; and be it further

RESOLVED: The following appointments are made:

Constance Liddington	Tax Collector Records Management Officer Registrar of Vital Statistics
Ronald Raab	Dog Control Officer
William Spoonhower	Deputy Highway Superintendent
Ronald Sharp	Deputy Supervisor
Donald Liddington	Deputy Town Clerk
Denise Liddington	Deputy Town Clerk
Nancy G. Hunt	Town Historian
Rachel Jacobs	Code Enforcement Officer
Sue Bierl	Bookkeeper
Tim Pollard	County Planning Board Representative
Kenneth Ceurter	Planning Board Chair
Michael Maxwell	Assessor
Nicholas R. Canizio	Attorney for the Town

; And be it further

RESOLVED: That these appointments be for a term of no longer than 1 year and serve at the pleasure of the Board with the exception of the Deputy Supervisor that serves at the pleasure of the Supervisor; and be it further

RESOLVED: Town officers, appointed and elected, shall be compensated in the manner stated below, in the amounts specified in the approved Town budget for 2015, as follows:

Position	Annual Salary	Pay Frequency
Supervisor	5,200	monthly
Deputy Supervisor	100	annually
Town Board	1,800	quarterly
Highway Superintendent	40,002	biweekly
Highway workers	Per contract	biweekly
Town Clerk	5,000	monthly
Bookkeeper	3,300	quarterly
Town Justice	3,200	monthly
Assessor	4,000	monthly
Code Enforcement	6,400	monthly
Dog Control	2,200	monthly
Historian	100	annually
Registrar of Vital Stat	35	annually
Attorney	7,000	monthly

; and be it further

RESOLVED: The regular Berkshire Town Board Meetings for 2015 will be held on the 3rd Monday each month at 7:00pm at the Town Hall; and be it further

RESOLVED: Town Board Workshop Meetings will be held on the Tuesday preceding the monthly Board meeting at 5:30pm in the Town Hall; and be it further

RESOLVED: The Official Newspaper for the Town of Berkshire shall be the "Tioga County Courier."; and be it further

RESOLVED: The official depository of the Town of Berkshire shall be the National Bank and Trust Co. of Norwich at the Newark Valley branch; and be it further

RESOLVED: The Supervisor is authorized to file the NYS Comptrollers Annual Update Document with the Town Clerk in lieu of an Annual Report; and be it further

RESOLVED: The Berkshire Town Clerk may impose a fine of \$25.00 for any check returned by reason of insufficient funds; and be it further

RESOLVED: The Town Supervisor is authorized to purchase insurance commensurate with the Town's needs for 2015. Such costs are not to exceed appropriated amounts designated in the Adopted Budget for 2015; and be it further

RESOLVED: The Town Board reaffirms its support for all existing Town Laws, Ordinances, Policies and Codes; and be it further

RESOLVED: 2015 travel policies for Town Officials shall be as defined in the BERKSHIRE TOWN BOARD RESOLUTION DATED Jan 19, 2009 defining travel reimbursement.

Roll Call:

Ayes: Board Member(s)

No: Board Member(s)

Absent: Board Member(s)

Town of Berkshire Regular Meeting January 19, 2015

The Town Board of the Town of Berkshire held their monthly meeting in the board room on Jan. 19, 2015, members present were: Lillian Hoffmier, Fraser Williams, Ron McEwen, R. Sharp and John Stoughton.

Ron McEwen led pledge of allegiance.

Minutes read from Dec. and Jan. Motion to accept made by Fraser Williams, seconded by Lillian Hoffmier. Aye: Hoffmier, Williams. McEwen, Sharp and Stoughton. Noes: None. Carried.

Privilege of the floor: D Bierl REAP Rep. five reaps in NYS. We got \$225,000.00 (\$ 98, 000 to Tioga co., the rest to Schoharie Co.), 9 towns and some have no reps.

Reports:

- a. Co Planning Board absent
- b. Highway Dept. Karl No Salt brined from Cayuga Co. New Truck is a pile of ---- Hydro keeps blowing /Rob strung wiring himself. New trucks can't be worked on need old trucks.
- c. Town Atty.: Deed on well (Files with old deeds). Swartwood - tax property survey footage difference (location of pins) Get Edison to check, Granted a variances- next day challenged. Land dispute straighten out first.
- d. Code Enforcement: Order of remedy law"; Must give 30 day backup Brame 15 day to remove.
- e. Ken Ceurter will talk on 2/10.15
- f. Town Clerk -Report [passed
- g. Dog Control off
- h. Justice Court- absent
1. Assessor Report. No report.
- J. Supervisor report Year ended well No issues for Town & General.

Old Business: None

New Business: Joint Workshop of the Planning Board and Town Board scheduled for 2-10-15 at 5:30 PM to discuss plans for 2015. Be on same plan as usual.

Warrants: General Fund 1-13 \$30,653.55 Highway Fund 1-15 \$22,658.69 Motion by John Stoughton seconded by Lillian Hoffmier. Aye: Hoffmier, Williams, McEwen, Sharp. And Stoughton. Noes: None. Carried.

Adjournment at 8:00PM by Lillian Hoffmier Seconded by Fraser Williams

Respectively Submitted: Constance M Liddington Town Clerk

Town of Berkshire
Regular Meeting
February 17, 2015

The Town of Berkshire held their monthly meeting in the Board Room on February 16, 2015 at 7:00 PM.

Members in attendance were Lillian Hoffmier, Fraser Williams, Ron McEwen, Ron Sharp and J Stoughton.

Supervisor McEwen led the pledge of allegiance

Lillian Hoffmier seconded by Fraser Williams made approval of minute for January.

Privilege of the floor: None.

Reports:

- a. County Planning Board - none
- b. Highway Dept.- Karl the pick-up is shot - no good. I'm looking for a new one. The heavy trucks have a bad wiring system in them Get prices on pick-ups.
- c. Town Atty. Swartwood hearing in court on Monday the 23rd.
- d. Code Enforcement: doing a report for the State.
- e. Planning Board- Ken Ceurter Look for information on housing.
- f. Town Clerk: report passed
- g. Dog Control - absent
- h. Justice Court - absent
- i. Assessor - Absent
- j. Supervisor - Good shape in dollars

Old Business:

Planning Board and Town Board Meeting on 3/10/15 at 5:30 PM

New Business:

Appoint Bill Leonard to Board of Review. Motion by Ronald Sharp Seconded by John Stoughton Ayes: Hoffmier, Williams, McEwen, Sharp, and Stoughton. Noes: None. Carried.

Karl needs new pick-up with plow. Buy pickup get 3 bids and buy at amount not to exceed \$35,000

Fraser Williams makes the motion Seconded by Lillian Hoffmier. Ayes: Hoffmier, Williams, McEwen, Sharp. Stoughton. Nays: None. Carried.

Board Concerns: Old gas mileage \$.45.cents New figure is \$.57.5 cents Fraser Williams makes the motion Ronald Sharp Seconded the motion. Ayes: Hoffmier. Williams, McEwen, Sharp, and Stoughton. Noes; None. Carried

Approval of Warrants:

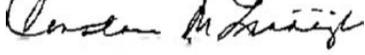
General #14 thru #226 \$137,925.61

Highway #16 thru #30 \$21,867.33

Motion to pay bills made by Ronald Sharp Seconded by John Stoughton. Ayes: Hoffmier, Williams. McEwen, Sharp, Stoughton. Noes: None Carried.

Adjourn Williams and Hoffmier

Respectively Submitted:

A handwritten signature in cursive script, appearing to read "Constance Liddington".

Constance Liddington, Town Clerk

Town of Berkshire
Regular Meeting
March 16, 2015
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The Town of Berkshire held their regular monthly meeting on March 16, 2015, in the Board Room. Attending were: Fraser Williams, Ronald McEwen, Ronald Sharp, John Stoughton

Supervisor McEwen led the Pledge of Allegiance.

Fraser Williams seconded by Ronald Sharp made approval of minutes. Yes: Williams, McEwen, Sharp, and Stoughton. Ayes: Williams, McEwen, Sharp, and Stoughton. Noes, None. Carried.

Privilege of Floor: None

Reports:

- a. Co. Planning Board – absent
- b. Highway Dept, absent
- c. Town Atty. Letter From Dalton Engineering, can't out , Ash for monthly adjournment till April and Get rid of snow.
- d. Cod Enforcement- Attending school April 25
- e. Planning Board Meeting on March 10,
- f. Dog Control – absent
- g. Justice Court - absent
- h. Town Clerk – passed reports to Supervisor.
- i. Assessor absent

Old Business: Planning Board in developing a revised Comprehensive Plan.

Designates Planning Board to work on Revision of Berkshire Comprehensive Plan.

New Business

Board Concerns

Approval of Warrants

Highway Fund #31 - #41 \$48785.92

General Fund \$27 - #43 \$8466.22

Mooting to pay warrants made by John Stoughton seconded by Ronald Sharp.

Adjournment: Ron McEwen adjourns the meeting seconded by Ronald Sharp at 7:35 PM
Constance M . Liddington
Town Clerk

Town of Berkshire
 Regular Meeting
 April 20, 2015
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The Town Board of the Town of Berkshire held their regular monthly meeting on April 20, 1015, in the Board Room at 7:00 P,M.

Supervisor McEwen let the Pledge of Allegiance.

Approval of the Minutes was made by Fraser Williams with the corrections Seconded by John Stoughton. Ayes: Williams McEwen Sharp, and Stoughton, Noes: None. Carried.

Privilege of Floor: None

Reports:

- A. Doubts did what has to be done Finance Attunement till 5-18-15.
- B. Planning Board – Betty Johnson states the Newsletter done met with Fraser, Council of gov't meeting.
- C. Town Clerk Passed report.
- D. Code Enforcement – 3 letters set, 2 are answered, sent out 3 more letters. Talked with Rodney Lewis
- E. Dog Control – Absent
- F. Justice Court : Collected \$950. \$950 to State \$0 to town
- G. Assessor Report 5-28 Grievance Day
- H. Supervisor

Old /Business:

Advertise for a public hearing on 5-18-15 at 6:30 PM by Fraser Williams, Seconded by John Stoughton. Ayes: Williams. McEwen, Sharp. And Stoughton. Noes: None Carried.

New Business:

\$123000. Karl to spend on repairs of Highway. Fraser to approve the plan, 2nd by John Stoughton. Ayes: Williams, McEwen, Sharp. Stoughton 3 ayes . one noes Carried.

Approval of Warrants:

General #44-#59 \$5278.90. Highway #42-#5 3 17,9701.74 Ronald Sharp makes the motion seconded by John Stoughton. Ayes: Williams McEwen, Sharp, Stoughton. Noes: None.

Motion to adjourn at 7:35 PM by Ronald McEwen, Seconded by Ronald Sharp.

Constance M Liddington
 Town Clerk.

Town of Berkshire
Regular Meeting
May 18, 2015

The regular meeting of the Town of Berkshire was held on May 18, 2015 in the board room. Members present were Fraser Williams, Ron McEwen, Ronald Sharp, and John Stoughton.

The pledge of allegiance was led by Supervisor McEewn.

Public Hearing—to Order Local Law #1-15 Chapter 62 Building Construction and Fire Prevention amendment.

Res-5-3 2015 No fee for solar permits from Code. NYS Unified solar permit cost \$2500.00 to Town.

Hearing Adj.

Regular Meeting

Minutes attached-- April-- Motion to approve by R Sharp seconded by John Stoughton. Carried

Reports A & B deleted form minutes. Ayes Williams, McEwen, Sharp, Stoughton
Noes: none. Carried

Privilege of floor—None.

Reports:

- A. No Meeting
- B. Highway Dept: Some patching some are still heaving, Can't-use grader on them.
- C. Town Atty: Court case with Swartwood – Property line papers. Have to tear down on property Tear down this year!!
- D. Planning Board Chg meeting to 2nd Tues next month
- E. Code Enforcement—Report passed.
- F. Town Clerk – repot passed.
- G. Dog Control – absent
- H. Justice Court –absent
- I. Assessor absent \$12,900 to re-evaluated the town.
- J. Supervisor report - nothing to worry about!!
Pay Maxwell appraiser \$12,900. John Stoughton, Ronald Sharp made the motion and agreed. Ayes Williams McEwen, Sharp, Stoughton. Carried.

Old Business:

Town of Berkshire
Regular Meeting
May 18, 2015
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New Business:

- A. Emergency bid for removal of dangerous trees ;}Ballard Tree Service.
- B. Res. #5-1 2015 Support for Tioga Downs, #5-2 NYS Unified Solar Permit, #5-3-2105 Adopt local law #1-15 Amending Loyal Law #1-08 Building Construction and Fire Prevention.
- C 5-4 2015 Transfer of Funds
- D. Revaluation of all Ton properties bid from Maxwell Appraisal Services

Approval of Warrants:

Highway #54-72 \$16,709.60
General #60-72 \$5,446.50

Motion to pay as audited was made by Ronald Sharp Seconded by John Stoughton. Ayes William McEwen, Sharp And Stoughton. Noes None. Carried.

Respectively Submitted :

Constance M. Liddington, Town Clerk

The Town of Berkshire Held their regularly monthly meeting on June 15, 2015 at 7:00 PM., in the Board Room.

Members present were: Fraser Williams, Lillian Hoffmier, Ronald McEwen, Ronald Sharp, and John Stoughton.

The pledge of Allegiance was led by Supervisor McEwen.

Approval of minutes for May 18 and 6-8. Accepted by Ronald Sharp seconded by John Stoughton. Ayes: Williams, Hoffmier, McEwen, Sharp, and Stoughton. Noes: None Carried.

Privilege of the Floor: None

Reports:

- A. County Planning Board – Absent
- B. Highway Dept. – Absent
- C. Town Atty. – Canizio-Swartwood came in show ordered the encroach
- D. Brame to let Swartwod to enter property and remove the building. Question: apply for encroachment. The Question is who owns the property? Jud Walker or Harold Swartwood.
- E. Planning Board _ Working on Comprehensive Plan
- F. Town Clerk – report passed
- G. Dong Control 0 absent
- H. Justice Court – Absent
- I. Assessor Court – absent
- J. Supervisor – Finances are in good shape

Old Business:

None. Court Money sent to NY was \$629 \$160 Towns

New Business:

Revaluation for 2016 to begin now by Maxwell.

Board Concerns: None

Warrants:

Highway #73-90 \$29,391.66 Motion by John Stoughton seconded by Ronald Sharp to

General #73-89 \$24,669.24 pay bill as audited. Ayes: Williams, Hoffmier, McEwen, Sharp and Stoughton. Noes: None Carried.

Respectively Submitted: Constance M. Liddington, Town Clerk

Town of Berkshire
Regular Meeting
July 20, 2015
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The Town of Berkshire held their monthly meeting on July 20, 2015 at 7:30 PM in the Board Room. Members present were: Lillian Hoffmeyer absent, Fraser Williams, Ron McEwen, Ronald Sharp, John Stoughton.

Pledge of Allegiance was led by Supervisor McEwen.

Approval of minutes was made by Ronald Sharp, seconded by John Stoughton, Ayes: Williams, McEwen Sharp, and Stoughton. Noes: None Carried.

Privilege of floor: None

Reports:

- A. Co. Planning Board absent
- B Highway Dept. Absent
- C. Town Atty.: D Brame didn't show at court so a \$100.00 fine from 2014. Go to warrant then to jail.
- D. Code Enforcement plan (7 categories go through the list and finish
- E. Town Clerk – passed report
- F. Dog Control – absent
- G. Justice Ct – Absent
- H. Assessor Ct. Absent
- I. Supervisor report funds look good.

Old Business

New business : Appointing Bette Johnson to fill Sara Albrecht's position until 2018
Motion made by Ronald Sharp Seconded by Hon Stoughton. Ayes Williams, McEwen, Sharp, and Stoughton. Noes: None Carried

Board of Concerns

Warrant General \$90 thru #105 \$24,603.73 Highway Fund #91 thru #103 \$29,189.17.
Motion to pay as audited was made by Ronald Sharp. Seconded by John Stoughton .

Respectively submitted: Constance M Liddington Town Clerk

Town of Berkshire
Regular Meeting
August 17, 2015
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The Town of Berkshire held their monthly meeting on August 17, 2015 at 7:30 PM in the Board Room. Members present were: Lillian Hoffmier, Fraser Williams and Ron McEwen absent, Ron Sharp and John Stoughton

Supervisor McEwen led pledge of Allegiance
Approval of minutes was made by Lillian Hoffmier, seconded by Fraser William
Ayes: Hoffmier, Williams, McEwen Noes: None Carried.

Privilege of floor: None

Reports:

- A. Co. Planning Board absent
- B. Planning Board – No August meeting
- C. Highway Dept. Absent
- D. Town Attorney: Tioga County would like to discuss property issues before relevy
- E. Code Enforcement: Report submitted
- F. Town Clerk -passed report
- G. Dog Control -- absent
- H. Justice Court -Absent
- I. Assessor: Absent
- J. Supervisor report funds look good.

Old Business: None

New business:

Motion made by Hoffmier, seconded by Williams to modify agreement to spend by adding tar and stone Shirley Road from Newark Valley town line to Ford Hill.

Motion made by Williams, seconded by Hoffmier to purchase a laptop computer for CEO and then use the current CEO computer for the new Town Clerk.

Board of Concerns: None

Warrants:

General #106 thru #115 \$3,789.02 Highway Fund #104 thru #113 \$58,712.63 Motion to pay as audited was made by Lillian Hoffmier. Seconded by Ron McEwen.

Motion to adjourn by Fraser Williams seconded by Hoffmier

Respectively submitted: Constance M Liddington Town Clerk

Town of Berkshire
 Regular Meeting
 Sept. 21, 2015

The regular meeting was held on Sept. 21, 2015 at 7:00 P.M. in the Board Room. Members present were: Lillian Hoffmier, Fraser Williams, Ronald McEwen., Ronald Sharp and John Stoughton.

Supervisor McEwen led the pledge of Allegiance.

Minutes were presented and gone over, Motion to approve these was Fraser Williams, Seconded by Lillian Hoffmier, Ayes: Hoffmier, Williams, McEwen, Sharp and Stoughton, Noes: None. Carried.

Privilege of the Floor: None.

Reports:

- a. County Planning Board – absent
- b. Highway Dept.: Karl no much o report. Shirley Rd, Rejmer Rd, and Ketchumville Rd. oiled and stoned. Hauling Sand for winter.
- c. T own Atty: Spoke to Judge Trailer on the 24th. Probably not playing. Taking care of cars. Nick to start lawsuits to H Swartwood to tear down building. No one to represent them.
- d. Code Enforcement Rodney Lewis on October 16, 2015 told to clean up and HJ Osbury and G Wendell
- e. Town Clerk: repot passed
- f. Dog Control – Absent
- g. Justice Ct. \$614.00 in to Town
- h. Assessor: No repot.

Old Business:

- a. R 38 repaving north of town.

New Business:

- a. Number for budget next year.

Board Concerns: F Williams Concerning the Clerks office not to go over \$3950.00
 Seconded by Lillian Hoffmier.

Warrants: H #114 – \$125 \$24,516.26
 G #116 - \$123 \$5,278.27

Motion to pay made y Lillian Hoffmier Seconded by Ronald Sharp.
 Adjournment at 8:26 PM by Lillian Hoffmier Seconded by Ronald Sharp.
 Constance M. Liddington Town Clerk

Town of Berkshire
Regular Meeting
October 19, 2015

The regular meeting was held on October 19, 2015 at 7:00PM in the Board Room. Members present were: Fraser Williams, Ronald McEwen, Ronald Sharp and John Stoughton.

Supervisor McEwen led the pledge of Allegiance.

Minutes of the September 21, 2015 meeting were present and reviewed. Motion to approve as submitted and corrected was made by Fraser Williams and seconded by John Stoughton. Noes: None. Carried

Privilege of the Floor: None

Reports:

County Planning Board – submitted by e-mail to the Board

Highway Department – No report

Town Attorney – Reported on Court Activity

Code Enforcement – Submitted an Activity Report to the Board

Planning Board – Comprehensive Plan moving along; still need an Alternate member; some will be attending a December 2 training Planning and Development

Town Clerk – submitted report for \$231.00 for September activity but without check

Dog Control – No activity to report

Assessor – Still working revaluation project

Supervisor – Finances are in good shape and is in the process of working with the Board on a 2016 Town Budget

Old Business: None

New Business:

Motion made by Ron Sharp and seconded by John Stoughton to adopt Policy 3 Workplace Violence/Sexual Harassment

Motion made by John Stoughton seconded by Ron Sharp to adopt Policy 4 Drug-Free and Alcohol-Free Workplace

Motion made by Fraser Williams seconded by Ron Sharp to accept and forward the Justice Court audit as prepared by John Stoughton and Kathleen McEwen

Motion made by Ron Sharp seconded by Fraser Williams to schedule a Public Hearing on the 2016 Town budget for 6:30PM on November 16, 2015.

Board Concerns: The Board is still concerned about getting a viable business in the current store. Fraser and Attorney are working with the owners.

Warrants: Highway #126 - #136 \$48,716.54 and General #124 - #143 \$9506.35
motion to pay as audited made by John Stoughton seconded by Ron Sharp

Motion to adjourn at 8:30PM made by Fraser Williams carried

Connie Liddington, Town Clerk

Town of Berkshire
 Budget Meeting
 November 16, 2015
 Page 1

The Town of Berkshire held their budget hearing on November 16, 2015 in the Boardroom. Members present were: Lillian Hoffmier, Fraser Williams, Ronald McEwen and John Stoughton. Absent was Ronald Sharp.

The pledge of allegiance was led by Ronald McEwen.

The minutes of October were approved by Fraser Williams, seconded by John Stoughton. Ayes: Fraser Williams, Lillian Hoffmier, Ronald McEwen, and John Stoughton, Noes: None. Carried.

Privilege of the Floor: None

- Reports:
1. Co. Planning Board- E-Mailed to Supervisor
 2. Highway Dept; absent
 3. Town Atty. Rodney Lewis—finish or a stiff fine in December, Al Hepp next December S Brame next mont
 4. Code Enforcement on Mill St. 30 day.
 5. Planning Board- absent
 6. Town Clerk-report passed
 7. Dog. Control – absent
 - 8 Justice Court resigns as of 12-31-15.
 9. Assessor- revaluating as yet. New homes in the hills no paper work
 10. Supervisor - Finances are in good shape.

Old Business: New Town Clerk office getting started on Nov 18,

New Business: Accept the resignation of Town Justice C. Brundza effective 12-31-15
 Motion by John Stoughton seconded by Fraser Williams. Carried
 Appoint Kelly Sharp as Interim Town Justice Jan 1, 2016 to December 31, 2016. Motion by John Stoughton Seconded by Fraser Williams Carried.

Adopt the Town Budget for 2016. Lillian Hoffmier make the motion seconded by John Stoughton

Board Concerns; None

Warrant: General Fund #144- #158 \$16,384.52
 Highway Dept. #132-144 \$33,807.99

Motion by John Stoughton seceded by Fraser Williams pay as audited. Carried.

Motion to adjourn at 7:20 P.M. by Lillian Hoffmier seconded by Fraser Williams.'

Respectively submitted: Constance M .Liddington Town Clerk.

Town of Berkshire Regular Minutes December 21, 2015

The town board held their meetings at the Town Hall on December 21, 2015. Members present were: Lillian Hoffmier, Fraser Williams, Ronald McEwen Ronald Sharp and John Stoughton.

Pledge of allegiance was lead by Ron McEwen.

Approval of minutes was made by Fraser Williams seconded by John Stoughton.

Carried

Privilege of Floor: None

Reports:

- a. County Planning Board: E Mail received
- b. Highway Dept.: Karl- reports on classes on safety data fill out papers before training
- c. Code Enforcement -Rachel Jacobs repeat court next month.
- d. Town Attorney: absent
- e. Planning Board: Organizational meeting in December
- f. Dog Control: report read
- g. Justice Court: Kelly Sharp new Justice to replace Charles Brundza
- h. Assessor Court: working in re-value.
- i. Supervisor report: finances final, not going over budget.

Old Business: Dick Bierl REAP Report

Busy USDA Grant-equip., for expanding business dollars used paid back by the people

New Business: Reappoint Planning Board Members as follows:

- a. Ken Ceurter 5-year term ending December 31, 2020. Appointment made by Fraser Williams Seconded by Ronald Sharp.
Jim Lacey appointed 1 year at Alternate ending in December 31, 2016 Appointment made by John Stoughton seconded by Ronald Sharp
- b. Adopt Town Fee Schedule for 2016 with no changes Ronald Sharp seconded by John Stoughton.
- c. Resolutions for Encumbrances
- d. Resolution for Budget Reconciliation Transfers and Special Reserves.

Board Concerns \$125.00 for Town Clerk Sign.

Approval of Warrants G #159 - #173 \$8869.75. H #145 -#158 \$6901.40 motion to pay by Ronald Sharp seconded by John Stoughton Carried.

Adjournment Constance M Liddington Town Clerk.