

Berkshire Planning Board
Meeting Notes
March 1, 2016

Members with term expirations:

Ken Ceurter Chair	2020
Tim Pollard Secretary & Co. Planning Board Rep. (through 2016)	2019
Frank Kunik	2016
Marty Matrazzo	2017
Keith Flesher	2018
Jim Lacey - Alternate	2016
Vacant - Alternate	

A) Meeting called to order 6:30pm

- 1) Meeting opened with the Pledge of Allegiance.
- 2) Roll call/Status – Kunik, Pollard, Ceurter, Lacey, and Flesher present, Matrazzo absent.
- 3) Secretary’s minutes for February meeting were shared and reviewed previously by e-mail. Kunik moved to approve, Lacey seconded, Carried.

B) Meetings and Updates

- 1) TB Mtg. Notes - Ceurter shared summary of the February Town Board meeting.
- 2) TCPB meeting notes - Pollard stated that the board was unable to generate a quorum and the 239 reviews scheduled were returned to the sponsoring municipalities with a “no action” finding. There will be training on April 27 in Owego.
- 3) Ceurter reminded all that training is scheduled for March 14 in Cortland County, which covers three topics, including Comprehensive Plan. Discussion followed but no members were certain they would attend.
- 4) Ceurter is unable to attend the March 21 Town Board meeting and asked if someone could attend in his place. No one was able to commit to attending the meeting.

C) Unfinished Business

- 1) The board discussed the next section in the plan, Natural Resources, and agreed to work on this individually for the next meeting.
- 2) Discussion was held about meeting with the Town Board, or at least a representative, about the vision for the goals sections of the comprehensive plan. Ceurter agreed to contact Fraser Williams to see if he would meet with us soon.

D) New Business

- 1) Lacey mentioned the fact that Richford advertises their Planning Board meeting in the Activities section of the Courier. Pollard made a motion for Jim to contact the paper to see about having our April meeting listed there if free of charge. Kunik 2nd. All in favor.

Pollard made a motion to adjourn at 8:50. Lacey seconded, and all were in favor.