

# BUILDING PERMIT APPLICATION

**FEE \$** \_\_\_\_\_ **TOWN OF** \_\_\_\_\_ **PERMIT#** \_\_\_\_\_  
 Property Address: \_\_\_\_\_ Tax Parcel #: \_\_\_\_\_

	Owner or Representative	Contractor Contact Person
Name:		
Mailing Address:		
City/State/Zip:		
Contact Phone(s):		
Email:		

**Proof of Insurance:** Contractor GL \_\_\_\_ W-Comp/DBL/NYPFL (C-105.2 & DB-120.1) \_\_\_\_ or Exempt CE-200

**Purpose:**

Erect  Addition  Repair  Alteration  Demolish  Solid or Fossil Fuel Heating Appliance/Vent Install  
 Excavation  Grading  Occupy  Move  Manufactured Home  Other: \_\_\_\_\_

Lot Size: \_\_\_\_\_ # of Dwelling Units \_\_\_\_\_

Building Area: \_\_\_\_\_ # of Stories/Max Height: \_\_\_\_\_ Estimated Cost: \$ \_\_\_\_\_

Is the location of the proposed work to be in a flood plain? Yes \_\_\_\_ (Flood Plain Permit Required) No \_\_\_\_

Description of Proposed Work or Structure:


Truss Design, Timber, Engineered Wood if used and/or Engineer Stamp Required (Over 1500sqft)? \_\_\_\_ Yes \_\_\_\_ No

Architect/Engineer Name: \_\_\_\_\_ Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ License #: \_\_\_\_\_

I hereby certify that: The above information is true to the best of my knowledge and the work to be done under this Building Permit will meet the requirements of state and town laws, including the Fire and Building Code's regulations; all appropriate insurance is carried and that all workers are covered by Workmen's Compensation Insurance; (certificate of which is herewith filed with this application).

The Code Enforcement Officer (CEO) will be notified to complete the following inspections:

- 1) Site grading and preparation **BEFORE** and **AFTER** each concrete structure is poured including but not limited to the footer, frost wall, foundation walls, and slab,
- 2) Water abatement and or drainage measures prior to backfill to finish grade,
- 3) Framing,
- 4) Building systems including underground and rough in. (3rd party electrical inspection required),
- 5) Installation of heating appliance and vent or chimney,
- 6) Fire resistant construction and/or penetrations of fire rated assemblies,
- 7) Energy Code Compliance,
- 8) Final inspection upon completion of construction authorized by this building permit; and the building or work done will not be used or occupied until a Certificate of Occupancy/Compliance is issued.

Any changes to this application, plans, specifications, and/or other documents upon which this permit was issued will be filed with CEO and approval received from the CEO prior to the commencement of such change of work.

Permission is hereby granted to the CEO or authorized representative, upon showing proper credentials, to enter the above premises or buildings during reasonable working hours to discharge their duties.

Date: \_\_\_\_\_ Owner or Representative \_\_\_\_\_

**Code Enforcement Use Only:**

Construction Type: \_\_\_\_\_ Occupancy Classification: \_\_\_\_\_

Inspections to complete: \_\_\_\_\_

Building Permit Granted: \_\_\_\_ Yes \_\_\_\_ No (Reason for not): \_\_\_\_\_

Date: \_\_\_\_\_ Code Enforcement Officer: \_\_\_\_\_